

The following guidelines will be in place for the 2020-2021 school year at Second Home Child Development Center. These measures may be updated or changed as new information becomes available. All decisions will be made in coordination with the CDC, State of Michigan Back to School Roadmap, MDE, LARA and the Macomb County Health Department.

GENERAL

- Minimizing the health and safety risks of students and staff is our top priority.
- Large gatherings and assemblies will not be permitted.
- Visitors are not permitted. School will be closed to visitors aside from drop off and pick up, which can only occur via the staggered arrival and dismissal times.
- Handwashing, mask protocol, and infection prevention instruction will be taught to all students and staff.
- Student face coverings are strongly recommended but not required in the classroom for students in grades PreK.

ARRIVAL AND DISMISSAL

- Staff will do this daily via an electronic system with their school leader. Parents/Guardians will need to be responsible for conducting this screening and Second Home Child Development Center staff will check the child's temperature upon arriving at school.
- Parents/guardians should use the door assigned to them based off of their child's classroom for student drop off and pick up.
- Upon arrival at school, students will be screened by their teacher before they enter the building.
- Parents/Guardians are responsible , keeping their student at home and following up with their primary care provider if needed. Visitors will not be allowed into the building unless they have a specified purpose and are approved by the school leader or their designee.
- Students, and staff are excluded from the building if they exhibit or report any of the following:
 - Elevated temperature >100.4 , or they are experiencing, or recently experienced within the last 24 hours, any acute respiratory illness symptoms such as fever, cough, or shortness of breath.
 - They have been confirmed positive for COVID-19 in the last 10 days.
 - They have had close contact in the last 10 days with someone with a diagnosis of COVID-19. Close contact is defined as being less than 6 feet close for 15 minutes or more to the diagnosed person.
- Upon arrival to school and during dismissal, students should not congregate in large, open spaces. Students will stand on the X in the hallway upon arrival after screening and be taken to their classrooms by their teacher. At dismissal time, students will stand in circles outside or stay in the classroom and the director/float will bring them to their parents at their designated times.
- Staff will monitor for appropriate social distancing as students enter their designated entry door(s).
- A staff member will check the temperature of each student before they enter the building.

BREAKFAST AND LUNCH

- All students must wash their hands (with soap and water or hand sanitizer) before and after eating breakfast and lunch. Students will wash their hands in the bathroom at their designated times.
- Breakfast and lunch will be eaten in the classroom. Students will be served breakfast in their classroom.
- Lunches will be delivered to the classrooms by the Nutrition Services staff.
- Disposable trays and prepackaged utensils will be used.

CLASSROOM

- Students will use hand sanitizer when entering and exiting the classroom.
- All staff will wear masks.
- Students and staff will be encouraged to maintain distance from each other in the school and taught appropriate hygiene/COVID-19 practices.
- Teachers will increase the space between students to reduce transmission caused from virus-containing droplets (e.g., from talking, coughing, sneezing).
- Students will be assigned seats for meal times, large and small groups that maintain social/physical distancing standards.
- Students should not share community supplies of any kind.
- Students will be encouraged to wash their hands once every hour.
- Students are required to wear face coverings when they are in the hallway and where social distancing is more difficult. Students will be encouraged to wear masks in classrooms.
- If students must leave the classroom, a mask will be required, and teachers will log students' names and locations of visits in order to make contact tracing easier should a student/employee become ill.

RECESS

- Recess times will be staggered to limit the number of classes on the playground at a time.
- All students must wash their hands (with soap and water or hand sanitizer) before and after recess and before returning to the classroom.
- While at recess, staff will monitor for social/physical distancing.
- Playground equipment will be cleaned/sanitized routinely.

STUDENT ILLNESS AND HEALTH SERVICES

- Symptoms of COVID-19 may include: cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, runny nose or congestion, or other flu-like symptoms, such as nausea, vomiting, or diarrhea.
- The lack of a fever is not a reliable indicator for pre-symptomatic individuals. If other symptoms exist, students will be required to remain out of school as indicated.
- Students who are ill or experiencing COVID-19 related symptoms should not report to school and should notify the school.

- If students become ill once they arrive at school, students will be isolated from others and sent home immediately.
- Students will be required to remain out of school for at least ten (10) days following onset of symptoms, unless tested and symptom free. COVID-19 test results must be confirmed in writing by the medical provider or health department.
- Students or employees who have direct close contact (< 6 ft distance for over 15 minutes) with a COVID-19 patient, will need to quarantine at home for 14 days or longer.
- Should a symptomatic student's parent/guardian refuse COVID-19 testing, the student will be excluded from school for 14 days or until the parent/guardian provides written documentation by the medical provider or health department the student is safe to return.
- Students must be fever-free for 72 hours before they can return to school..

SCHOOL CLOSURES (IF NEEDED)

- Second Home Child Development Center will consider phasing school closures based upon city, county, and state guidelines and will consider the percentage of site population testing positive for COVID-19 relative to the environment of the school building. For example, age-level, make-up of building occupants, likelihood of exposure to employees and students in the building.
- If it is determined that a school should be closed, families will be informed of the timeframe that school will be closed and students will have access to virtual content during that time.

TECHNOLOGY

- Staff will limit the sharing of devices. When devices must be shared, staff will assign specific students to specific devices. Staff will ensure devices are sanitized between uses.